



United Nations Environment Programme

برنامج الأمم المتحدة للبيئة - 联合国环境署
PROGRAMME DES NATIONS UNIES POUR L'ENVIRONNEMENT - PROGRAMA DE LAS NACIONES UNIDAS PARA EL MEDIO AMBIENTE
ПРОГРАММА ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ ПО ОКРУЖАЮЩЕЙ СРЕДЕ

Finance Initiative

Innovative financing for sustainability

Regional Task Forces – Field-based internships United Nations Environment Programme Finance Initiative

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

About UNEP FI

The United Nations Environment Programme Finance Initiative (UNEP FI) is a unique global partnership between the United Nations Environment Programme (UNEP) and the global financial sector.

UNEP FI works closely with over 180 financial institutions that are signatories to the UNEP FI Statements, and a range of partners and organizations to develop and promote linkages between the environment, sustainability and financial performance. Through its Industry Commissions, Working Groups and Regional Task Forces, UNEP FI carries out its mission to identify, promote, and realise the adoption of best environmental and sustainability practice at all levels of financial institution operations.

About the Regional Task Forces

Through its Regional Task Forces, UNEP FI works with its members to disseminate and contextualise sustainable financial best practice in five geographical areas: Africa & the Middle East, Asia-Pacific, Europe, Latin America, North America.

Activities include: Network-building for information and best practice sharing between FIs and with key stakeholders; Awareness-raising and dissemination; Capacity-building through workshops and online training courses.

For more information on our regional activities, please visit:

http://www.unepfi.org/regional_activities/index.html

Tasks and responsibilities will include:

- Assistance with day-to-day coordination of the corresponding regional Task Force (general liaison, setting up meetings, minute-taking)
- assistance in coordinating training and awareness-raising events
- assistance in putting together publications (reports, brochures, etc.)
- undertaking basic research as necessary to support the appropriate delivery and development of the corresponding Task Force's Work Programme

Requirements:

- academic background in international relations, communications, business, economics, finance, environmental sciences, or related fields
 - fluency in English and at least one other language depending on the Task Force to be assisted (Africa: French, Asia-Pacific: Chinese, Japanese or Korean, Europe: Latin America: Spanish)
 - excellent oral and written communications skills
 - sense of diplomacy & attention to detail
 - solid IT skills
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- strong organisational skills & ability to work with remote teams and networks
- availability for 6 months, preferably on a full-time basis.

Place of Work:

The intern will be working remotely, in some case he/she may be hosted by UNEP FI partners.

Locations available:

Africa/Middle East: Johannesburg, Casablanca

Asia-Pacific: Beijing, Mumbai, Seoul, Tokyo

Europe: Athens

Latin America: Mexico City

North America: Washington D.C.

NOTE: Candidates should be based at the location of the internship they are applying for as per the above list of locations.

Duration and Starting Dates

In principle, the duration of the internship is for 6 months but a shorter period may be considered.

The starting date is subject to negotiation and availability of UNEP FI staff to supervise the intern.

As a Unit of the United Nations Environment Programme, UNEP FI does not provide any remuneration for internships. Interns should be enrolled in a university programme throughout their internship.

If you are interested in applying for this position please send your CV and a Cover Letter to [regions\[at\]unepfi.org](mailto:regions@unepfi.org). At least one of these should be in a language other than English (as per language requirements listed above).

Please ensure that you attach your Cover Letter as a separate document, rather than in the e-mail text.
