

Human Rights Community of Practice

Terms of Reference

1. Background and Context

As a UN agency, UNEP FI's mission is underpinned by our commitment to human rights. As such, UNEP FI is dedicated to ensuring that our members have the tools and resources they need to manage human rights-related sustainability risks as part of their overall ESG strategy.

The Human Rights Community of Practice (COP) is Chaired by the UNEP FI Social and Human Rights Lead. The COP will provide a forum for discussion of human rights-related topics relevant and facilitate peer sharing of best practice and current human-rights related risks or issues faced by group members.

2. Composition and Responsibilities

All UNEP FI signatories are invited to join the Human Rights COP. Members are asked to nominate one main organizational representative but are also invited to include other staff members in place of, or in addition to, the main contact person.

Key responsibilities and expectations are outlined as follows:

- COP members will actively attend the meetings.
- All COP members will be given opportunity to present their institution's work or a human rights-related risk, issues or problems for feedback from the group as part of the COP's ongoing commitment to peer-led learning and capacity building.
- The COP will be given the opportunity to provide strategic guidance to UNEP FI Human Rights related work for successful project execution.

New members may be added at any point.

3. Meeting frequency

The Human Rights COP will meet virtually four times per year on a quarterly basis.

Agenda and meeting materials are to be shared with all members prior to the meeting date. Notes of meetings are to be taken by UNEP FI staff and shared with all COP members.

Meetings will not be recorded and will be conducted under Chatham House rules. With consent of the members, some external parties presentations may be recorded.

4. UNEP FI Contact information

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